

CDTPS ALUMNI PERFORMANCE PROJECT GUIDELINES

APRIL 24–26, 2025: Thursday – Saturday

The Centre for Drama, Theatre & Performance Studies (CDTPS) is pleased to announce the 2025 CDTPS Alumni Performance Project. This project is an exciting and privileged platform for recent alumni to develop and present innovative theatre as they begin to establish careers in the professional theatre world. Recent graduates (Drama Specialist, Major, MA or PhD) who graduated between June 2019 and June 2024 are eligible.

What You Need To Do:

- Submit the application and proposal by **Tuesday, Oct. 15, 2024** (see below)
- Be a self-contained company with key artistic positions held by Drama Centre alumni. The Centre will allow access to our set, props, costumes, publicity, etc. as available
- Arrange for your own insurance coverage (we can provide details) if selected
- Arrange for your show's performance rights (if applicable)
- Hold a talk back session for current students after one performance
- Attend progress meetings and have a post-mortem with members of the selection committee
- Arrange box office and front of house
- After the run, strike all production elements following the final performance

What You Get:

- A show that runs Thursday to Saturday with a Saturday matinee: April 24-26, 2025
- Rehearsal space in April as available
- Technical equipment available (specifics to be detailed)
- House Technician for loading in, tech, performance and strike
- Creative support and technical advice (meetings TBD)
- The box office revenue (\$10 ticket price for CDTPS Community)

Interview: You will be asked to attend an interview (tentatively late October date TBD).

Please note: As non-University of Toronto employees, the selected company will be working at their own risk. If you are injured as a result of an accident, you will not be covered by the *Workplace Safety Insurance Act* (formerly the *Worker's Compensation Act*) or the *Occupational Health and Safety Act*. The University of Toronto does not provide any health or accident insurance coverage for you and cannot assume any responsibility for injury to you or for loss or damage to your personal property while on University premises. The selected company must make their own arrangements for liability insurance.

Please submit your application and documents by 4pm on Tuesday, Oct. 15, 2024:

By Mail: Ariel Martin-Smith

By Email: theatremanager.cdtps@utoronto.ca

Centre for Drama, Theatre & Performance Studies
79 St. George Street, Rm 303, University of Toronto
Toronto, ON M5S 2E5

By Hand: Ariel Martin-Smith
Room 303, 79 St. George Street

For further information, contact Ariel Martin-Smith at theatremanager.cdtps@utoronto.ca



ALUMNI PERFORMANCE PROJECT APPLICATION FORM

April 25–27, 2025

SHOW/PROJECT TITLE: _____

COMPANY/TEAM: _____ **PRODUCER:** _____
(If applicable)

PLAYWRIGHT: _____ **DIRECTOR:** _____

PRODUCER/PRIMARY CONTACT

All correspondence will be sent to this person. This person is responsible for attending meetings and being the representative for the company. Please let us know if this person changes.

NAME: _____

PHONE: _____ **EMAIL:** _____

SECONDARY CONTACT

This person will be contacted only if the primary contact is unreachable. **NAME:** _____

PHONE: _____ **EMAIL:** _____

LIST ALL ALUMNI IN YOUR COMPANY/TEAM:

You must have graduated between June 2019 and June 2024.

Name	U of T Student Number	Year Graduated	Role in Show
Additional alumni or current students from Centre for Drama, Theatre and Performance Studies should have their information included on the back of this form. Not all positions need to be filled before the application deadline.			

By 4pm on **Tuesday, Oct. 15, 2024**, submit the following to Ariel Martin-Smith (room 303 or [email](#)):

- a) This completed and signed Application Form
- b) A general proposal (2-3 pages) that includes:
 - A description of a play or project that you would like to showcase including the run time (suggested 45 to 90 minutes)
 - Why do you want to put on this show?
 - Artistic intent (How will you stage this show? i.e., visual concept and approach)
 - Designers, technical team and cast (known to date)
- c) A copy of the play (if applicable)
- d) A preliminary production schedule
- e) CV for key artistic personnel and any supporting press materials, website links, etc.

I hereby certify that the information in this application is true, and that I have read and acknowledge the guidelines set out with regards to this application.

Producer

Signature

Date